

**OPERATION AND USE POLICY**  
**for**  
**CAMP BROMELSICK**

**ADOPTED BY THE OPERATIONS COMMITTEE**  
**Camp Bromelsick Foundation Inc.**  
**DECEMBER, 2004**

# OPERATION AND USE POLICY FOR CAMP BROMELSICK

## 1. General Use

Camp Bromelsick, herein after called "the property", is owned and operated by Camp Bromelsick Foundation Inc., for the primary benefit of Scouting programs in Pelathe District Heart of America Council, Boy Scouts of America. Use by non-Scouting groups is permitted, but limited to organized youth organizations that wish use the outdoor environment as a program media. The following specific policies will apply:

1. Scout units from Pelathe District will have priority for use of the property.

2. Units from outside Pelathe District and other youth organizations may use the property for-outdoor activities, including camping, but must obtain permission to do so. Such activities will not-interfere with previously scheduled Pelathe District unit or district-wide activities.

3. Non-Scouting groups must have and make available a Certificate of Insurance showing that the group is adequately covered for liability. Pelathe, Inc. will not be held responsible for any loss.

4. Authorization to be on the property will be possession of a key to the property.

5. There will be no family camping on the property, except as a part of a regularly scheduled unit camping activity.

6. Fishing is permitted by adult Scouters who have keys to the property under a catch and release policy. Youth may fish the pond while on the property as part of any unit activity. All tournaments or derbies will be strictly catch and release. Youth may keep fish as part of advancement work or the fishing merit badge. Youth may keep all Blue Gill which they may catch and (1) Bass between 6" and 12" in length. Catch and release is the preferred policy

7. Two-deep adult leadership is required for all activities conducted on the property. One adult will be at least twenty-one years of age and will have completed the basic adult training for their respective program-Scoutmaster Fundamentals, Webelos Outdoor, etc. The lone exception to this rule will be for patrol camping by patrols or crews that are members of Pelathe District troops or Venture crews.

8. Alcoholic beverages are not permitted on the property.

9. Guns shall not be allowed on the property except for the following: BB guns single pump action on an approved range.

Starter pistols or Black powder rifles or similar devices which do not fire a projectile.

10. No compound bows will be allowed to be used on the property. Bows and arrows maybe used on a beginner level range set up in accordance with BSA standards.

### ***Gates and keys***

1. Two gates will be maintained for entrance onto the property. Both gates will be equipped with heavy-duty chains and locks to maintain security and to control the use of the property. Locks on both gates will be identically keyed.
2. Keys should be kept by units and turned over to new leadership whenever there is a change.
3. The members of the operations committee will assign all keys and will obtain a formal signature and each individual receiving a key shall be required to undergo a short training session on the rules. A \$1.00 fee for the key will be charged.
4. Scout Units will be assigned keys based upon need as determined by the Bromelsick Operations Committee. Only Units who have appointed a member to the Operations Committee will be allowed to have keys assigned to them. Assigned keys will not be lent to or borrowed by any person except adults from the keys assigned unit.
5. Keys may be assigned, temporarily, to adults from scout units who do not have a member on the operations committee. All temporarily assigned keys will be returned immediately following the activity.
6. Keys will be assigned to selected Pelathe District adult Scouters who can justify a frequent need to the Operations Committee.
7. When entering Camp Bromelsick, please lock the chain to secure it to a single gate. When leaving, please insure that both gates are securely locked.

#### ***Use by units or groups without assigned keys.***

1. To help pay for the cost of the pit toilets and the shelter a \$25.00 fee will be charged to any group which has not been assigned a key and uses the property regardless of whether the shelter is reserved by the group. The fees may be waived for good cause by the person taking the reservation. A deposit may be required for large groups using the property in the discretion of the person taking the reservation

## **II. Vehicles and Traffic on the Property**

Vehicles and vehicular traffic on the property is the total responsibility of the person in charge of the scheduled activity. The following policies will apply:

8. The maximum speed limit on the property will be 10 miles per hour

except where posted otherwise. All vehicular traffic will be limited to the graveled roads and their shoulders. Only those vehicles designated by the person in charge of the activity will be allowed to travel off of the gravel road, i.e., vehicles required for transporting heavy materials to an off-road location, emergency vehicles, etc.

9. All vehicles, not required for the scheduled activity, shall be removed to an area designated by the person in charge of the activity. No vehicles, except those designated by the person in charge of the activity, will be parked in camping areas.
10. During setup for any activity, vehicles may enter the area for the purpose of delivering unit equipment and materials, but must be removed to an area designated by the person in charge of the activity.
11. Scout units should recognize that vehicles pose a danger to youth and the environment and should be removed from camping areas whenever possible. Vehicles should be parked in parking lots or on the shoulder of the road ways whenever possible. Units should emphasize low impact camping.

#### I. Waterfront

The pond located on Camp Bromelsick offers many opportunities for scouts. However, it also poses many hazards. The following will apply to all activities that use the pond:

Two adults, one of whom must be at least twenty-one years of age, will be present during all activities. One adult will be currently certified in lifesaving techniques, including first aid and CPR.

12. Swimming in the pond is permitted only after a Safe Swim Defense has been established.
13. All occupants of watercraft operating on the pond will have a personal flotation device (PFC) available. All youth occupants will wear a PFC at all times while on the water.
14. Use of water from the pond for drinking or washing is prohibited, except if it is properly treated using an approved treatment method--boiling for 15 minutes or treating with iodine. Use of chlorine treatment is not adequate to kill giardia protozoa.

#### II. Fires and fuels

All fires will be laid at or above ground level. Pit fires are prohibited.

15. Steel drums or tire rims are preferred for use as fire rings. Fire rings constructed using rock, especially porous limestone, can be dangerous and their use is strongly discouraged.
16. When striking camp, fire rings will be dismantled, ashes and burned wood dispersed, and rocks and/or steel drums stored in nearby tree lines, away from grassy areas so that they will not be hidden in tall grass. Likewise, surplus, unburned wood will be placed in nearby tree line away from the open area.
17. Liquid fuels are not to be used to start wood fires.
18. Charcoal is permitted for use in cooking fires. The use of starting fuel to ignite charcoal is prohibited except under strict adult supervision.
19. Stoves and lanterns using alternate fuels such as white gas, kerosene or propane are permitted only under adult supervision.
20. Stoves and lanterns using alternate fuels will not be operated

inside of tents or other enclosed areas.

21. Fires and lighted stoves or lanterns will not be left unattended in the campsite.
22. All fire lays will be properly and safely prepared by insuring that all burnable materials is cleared from the area within a 5-foot radius of the edge of the fire ring.

### III. Shelter and Its Use

The shelter is available to any youth group wishing to use it, but must be reserved in advance. The following policies will apply:

The shelter must be reserved in advance. Although Pelathe District units and activities have priority, no non-Scout unit will be denied access and use once it has been reserved.

23. A use fee may be assessed by the operations committee fo any non-scout user of the shelter. No vehicles will be allowed on the concrete pad. Loading and unloading will be done from the graveled parking area.
24. Fires in the fireplace will be laid, ignited and extinguished using proper procedures. No liquid fuel will be used to ignite the fire. Once the fire has been extinguished, all unburned material will be removed.
25. Once an activity in the shelter has concluded, the user is responsible for removing all equipment, materials and debris (trash) from the area. It should be left as clean or cleaner than it was found.

### IV. Sanitation

#### A: Pit Toilets

1. All persons using the property should use the pit toilets for human waste and toilet paper.

2. Adult leaders will be responsible for insuring that the pit toilets are clean and stocked with toilet paper and hand-washing towels when using the property. Toilets should remain unlocked during any activity on the property.

3. Adult leaders should check before leaving the property to make sure that the toilets are clean and locked before leaving the property.

4. When more than one unit is using the property the leaders of the units should meet and discuss how the responsibility for the toilet maintenance is to be shared. The last unit leaving the property is responsible for making sure the toilets are clean and locked.

5. Each year the operations committee shall meet and assign a for the year units which have a key to the property the responsibility of monitoring the toilets for a month. That unit will be responsible for making sure that the units that are using the toilets are fulfilling their responsibility in cleaning the toilets and that supplies are adequate in the toilets. Depending upon the number of units

6. The following rules should be posted in each pit toilet.

Rules for use

A. Do not throw trash in toilet.

B. No fires allowed.

C. Toilets should be kept unlocked at all times during any activity.

D. Toilets should have toilet paper and handwash towels at all times. Additional supplies are located in the rear of the toilets.

In keeping with Scouting's commitment to low-impact camping, the following sanitation policies will apply at Camp Bromelsick:  
All refuse, including unused food, will be removed from the property at the conclusion of activities.

Adult leaders will be responsible for insuring that the campsite and those areas used for activities are policed and that all refuse is removed from the property.

26. Sump holes will not be dug on the property. Temporary, above ground, sumps should be used to strain cooking and wash water.

27. Dug slit or trench latrines are prohibited on the property. Cat-hole latrines should not be used.

V. Medical Services

All activities will make medical and/or First Aid services available to the participants.

28. Scout unit or youth group camping activities will have an adequate First Aid kit and at least one adult, eighteen years of age or older, who is trained to administer First Aid and CPR.

29. Pelathe District or other large youth activities will have full-time medical or First Aid facilities available at a specified location. The facility will be staffed by at least one trained individual—physician, E.M.T. or other certified individual.

30. A fully equipped First Aid kit is available from Camp Bromelsick Foundation Inc., for use by any activity conducted on the property.

VI. Emergencies and Evacuation

The individual in charge of any activity on the property is responsible for safety of the participants. The following should be taken:

Insure that adequate communication is available in case of emergencies—medical, fire, extreme weather conditions, etc. It is strongly recommended that cellular-type telephone be avail at all times during any activity. The primary contact will be the Douglas County Dispatch Operator at (785) 843-0250. In case of medical emergencies, contact

911.

Weather monitoring should be maintained at all times, especially during possible severe weather conditions. Warnings should be issued to participants, if conditions warrant.

In the case of an extreme emergency, the individual in charge may order an evacuation of the property. Such a decision will be based on whether participants will be in more danger during evacuation than if ordered to remain on the property. In case of evacuation the following procedures will be followed:

All leaders will be notified of the planned evacuation.

The safety of individual participants will have priority over the safety of equipment and personal gear.

Groups will be moved to the main parking lot for transportation off of the property.

Groups closest to the parking lot will be evacuated first; other groups will be evacuated in their order of proximity to the parking lot.

One-way traffic--toward the main gate--will be established immediately and will be maintained through out the evacuation process.

#### VII. Service projects

Service projects, which enhance, repair damage, or maintain features at Camp Bromelsick are most welcomed. However, such projects must be approved in advance, by the Operations committee in consultation with the Land use committee, to insure that such improvements will be compatible with any short- or long-range plans.

#### VIII. Prescribed burning

The Stewardship Committee shall determine when prescribed burns in selected areas of the property should occur. Such burns are valuable management tools; they promote the establishment of native grasses, control the spread of invasive vegetation, and help to maintain desirable wildlife habitat. Prescribed burns are planned and led by trained leaders with the help of many volunteers. Planned burning activities will be announced and neighboring property owners will be advised before planned burning activities.

#### IX. Tree cutting on the property is prohibited, except as follows:

When approved as part of a developmental programs such as for road maintenance, construction and for safety reasons.

31. Noxious trees such as cedar, hedge, and dogwood may be cut without prior approval. However, measures will be taken to insure that beneficial trees will not be destroyed. Approval for tree-cutting will be obtained.

32. Trees that are cut are to be removed at ground level; no stumps will remain. All slash and trimmings are to be removed, used, or piled to create wildlife habitat.

33. Use of chain saws or powered equipment for cutting or removal is permitted as follows:

a. Equipment will be operated only by trained adults, 18 years of age or older.

b. Minimum cutting crews will consist of two persons.

#### X. Acceptance and Accountability for Policies

The viability of **Camp Bromelsick Foundation Inc.**, to offer a safe and enjoyable outdoor experience at Camp Bromelsick depends on the commitment of users of the property to accept and abide by the policies heretofore set forth. These policies closely follow those that have been previously approved by the National Council of the Boy Scouts of America in the *Rules and Regulation of B.S.A.* and those set out in *The Guide to Safe Scouting*.

The following acceptance and accountability policy will apply to the use of Camp Bromelsick:

Prior to conducting any activity on the Camp Bromelsick property, the responsible adult will be required to review and accept these policies and agree to be held accountable for the enforcement of all policies therein.

34. An explanation and discussion of the opportunities available at Camp Bromelsick and its policies will be a part of all adult leader training in Pelathe District.
35. The Land use Committee for the Camp Bromelsick Foundation Inc., will review these policies on an periodic basis. A simple majority vote of the Committee members will be required for the adoption or amendment of these policies. The Committee will consider comments from users of the property in any future revisions.
36. The members of the Land use Committee will be responsible for making sure that these rules are understood and followed by the units.
37. All groups using the property will be held accountable for damage to the property that occurred during its use.

Revised 12/22/04



# Camp Bromelsick





